

MINUTES

Annual Meeting:

The annual meeting of the Board of Education, Miller School District #29-4 was held on Monday, July 11, 2016, in the Elementary School Library. The meeting was called to order at 6:10 p.m. by Tim Zacher, President of the Board. Other members in attendance were Natalie Bertsch, Bryan Breitling, Jonathan Hurd, Rob Mullaney, Cynthia Rombough, and Connie Schroeder. Also in attendance were Dan Trefz, Superintendent, Steve Schumacher, JH/HS Principal, and Sara Gates, Business Manager.

Motion by Rombough, second by Hurd to approve the board agenda. All voting aye.

Motion by Bertsch, second by Schroeder to approve Consent Agenda Items

1. Minutes of the June 13, 2016 Regular Meeting
2. Minutes of the June 30, 2016 Special Meeting
3. Financial Report
4. Payment of presented bills

All voting aye.

Motion by Bertsch, second by Mullaney to approve the non-certified work agreements as presented for the 2016-2017 school year. All voting aye.

The Public Hearing was held on the 2016-2017 Proposed Budget. Discussion was held.

Motion by Rombough, second by Hurd to adjourn fiscal year 2015-2016 board meeting at 6:45 p.m. All voting aye.

The fiscal year 2016-2017 board meeting was called to order by Superintendent, Dan Trefz at 6:46 p.m.

Motion by Rombough, second by Mullaney to approve the board agenda as amended. All voting aye.

New board members, Connie Schroeder and Jonathan Hurd, were sworn in.

Disclosure of Conflict of Interest. Bryan Breitling disclosed that his spouse is employed by the Miller School District and also that he is the Administrator of Avera Hand County Memorial Hospital. Cindy Rombough disclosed that she is employed by American Bank & Trust. Dan Trefz disclosed that his spouse is employed by the Miller School District.

The meeting reconvened with the Superintendent calling for nominations for President. Bertsch nominated Zacher and Breitling seconded. With no other nominations for President, Schroeder moved that nominations cease, Hurd seconded. All voting aye. Zacher took over as President and called for nominations for Vice President. Rombough nominated Bertsch and Mullaney seconded. With no other nominations for Vice President, Hurd moved nominations cease, Breitling seconded. All voting aye.

The following Board Committees were set for the 2016-2017 school year:

Transportation: Zacher, Hurd, and Mullaney
Personnel: Zacher, Bertsch, and Schroeder
Budget/Bills: Zacher, Breitling, and Rombough
Activities: Zacher, Rombough, and Mullaney
Insurance/Negotiations: Zacher, Bertsch, and Schroeder
Policy/Goal Setting: Zacher, Breitling, and Rombough
Buildings/Grounds: Zacher, Breitling, and Hurd
On-Hand Board: Schroeder
Board of Equalization: Zacher

Motion by Bertsch, second by Rombough to approve Consent Agenda Items

1. To designate *The Miller Press* as the official newspaper for the Miller School District #29-4
2. To designate American Bank & Trust and Quoin Financial Bank as the official depositories, with American Bank & Trust having the General Fund, Capital Outlay Fund, Special Education Fund, Pension Fund, and Food Service Fund accounts and Quoin Financial Bank having the Payroll Withholding Account, Activity Fund Account and Revolving Fund Account, and to authorize the school administration to properly invest funds during the ensuing fiscal year in varying denominations and in relation to the amount of funds not needed for the immediate operation of the school district
3. To enter the following statement in the official minutes of the Board of Education of the Miller School District #29-4: "The Miller School District #29-4 does not discriminate in its employment policies and practices or in its educational programs on the basis of race, color, religion, age, sex, disabilities, marital status, parental status, or national origin. Inquiries concerning the application of the Affirmative Action and Americans with Disabilities Act, Title IX of the Education Act of 1973, Section 504, Title II, the Age Discrimination Act, and the Boy Scouts Act, may be referred to Dan Trefz, Superintendent, Title IX and Section 504 Coordinator, 623 E 4th Street Miller, SD 57362, (605) 853-2614, or Department of Education, Office for Civil Rights, ocr.kansascity@ed.gov, Phone (816) 268-0550; TDD (877) 521-2172 and may also refer to the following web address:
<http://www.ed.gov/about/offices/list/ocr/index.html?src=mr.>"
4. To authorize the Superintendent and Business Manager to sign revolving and activity fund checks and to authorize the Board Chairman and Business Manager to sign district warrants.
5. To designate the Superintendent as the official representative of the district for all Federal programs, (except 504 and Title 1), truant officer, asbestos coordinator, and as the official purchasing agent for the district.
6. To set the salary for school board members at \$50.00 for regular and special board meetings and \$30.00 for committee meetings with mileage to be paid to board members living five mile outside the city of Miller.
7. To authorize the Superintendent to close school in emergency situations and in case of inclement weather and setting the chain of command in the event the Superintendent is absent.

8. Payment of presented bills.
All voting aye.

Steve Schumacher, Jr./Sr. High School Principal, reported that the custodians have a majority of the projects completed and he has had compliments on the high school commons floor.

Dan Trefz, Superintendent, reported on the following items:

1. High school commons
2. High school heating system
3. High school door locks
4. Theater
5. Trophy room
6. Elementary drain
7. North parking lot
8. Surveillance cameras
9. New scoreboard

He also stated that Miller will host four varsity home football games during the 2016-2017 football season.

Motion by Rombough, second by Bertsch to designate Bryan Breitling as voting delegate and Jonathan Hurd as alternate for the 2016 delegate assembly in November and declare Tim Zacher as board member legislative chairman. All voting aye.

Motion by Rombough, second by Schroeder to set the following fees and charges for the 2016-2017 school year:

<u>Online food service convenience fee</u>	\$0.00
<u>School Breakfast</u>	
K-4 grade	\$1.50
5-8 grade	\$1.60
9-12 grade	\$1.60
Adults	\$1.65
<u>School Lunch</u>	
K-4 grade	\$2.45
5-8 grade	\$2.55
9-12 grade	\$2.65
Seconds	\$1.50
<u>Gym User Fee</u>	
Family	\$60.00
Adults	\$35.00
Students Grade 3-College	\$20.00
Sr. Citizen	\$25.00
Per Day	\$ 5.00
<u>Admission-Senior High Activities</u>	
Adults	\$5.00
Students	\$3.00

Admission-Junior High Activities

Adults

No Charge

Football Parking/Ticket Fees

Football Seasonal Parking
Includes 2 admission

\$60.00

Athletic Passes

20 punch Adult	\$90.00	10 punch Adult	\$47.50
20 punch Senior Citizen	\$70.00	10 punch Senior Citizen	\$37.50
20 punch Student	\$50.00	10 punch Student	\$27.50

Yearly Passes

Adult	\$125.00
Senior Citizen	\$100.00
Student	\$75.00

All voting aye.

Motion by Bertsch, second by Rombough to continue our policy of bids and quotes as follows: Fuel Oil, Propane and Gasoline – annual bid (if a “lowest responsible bidder” is not apparent, monthly/weekly quotes will be requested); Fuel for the Armory, fill as needed (request quotes based on transport load rates). All voting aye.

Motion by Hurd, second by Mullaney to name Superintendent as special education director, JH/HS Principal and Elementary Principal as 504 co-directors, and Elementary Principal as Title 1 Director. All voting aye.

Motion by Hurd, second by Mullaney to set the Imprest Fund at \$10,000.00. All voting aye.

Motion by Schroeder, second by Rombough to approve lane change request for Stephanie Dietterle from BA+15 to MA in the amount of \$1,400.00 for total certified contract in the amount of \$38,959. All voting aye.

Motion by Mullaney, second by Bertsch to approve lane change request for Andrea Fiala from MA to MA +15 in the amount of \$1,400.00 for a total certified contract in the amount of \$40,415. All voting aye.

Second reading of purposed Jr/Sr High and Elementary student and staff handbook amendments for the 2016-2017 school year.

Motion by Rombough, second by Hurd to approve the Jr/Sr High and Elementary student and staff handbook amendments for the 2016-2017 school year. All voting aye.

Motion by Breitling, second by Schroeder to approve the Technology and Athletic handbooks for the 2016-2017 school year. All voting aye.

Motion by Mullaney, second by Bertsch to enter into executive session for the purpose of personnel issues SDCL 1-25-2 (1) at 7:23 p.m. All voting aye.

President Zacher declared return to regular session at 8:24 p.m.

Minutes recorded by the Superintendent.

Motion by Schroeder, second by Mullaney to approve the contract for Loren Lutz as Social Science teacher, assistant junior high football coach, and head junior high boys basketball coach in the amount of \$43,821.00 for the 2016-2017 school year. All voting aye.

Motion by Bertsch, second by Hurd to approve Travis Foreman as head junior high football coach in the amount of \$2,332.00 and accept his resignation as junior high assistant football coach for the 2016-2017 school year. All voting aye.

Motion by Mullaney, second by Rombough to approve Steve Schumacher as head varsity boys basketball coach in the amount of \$4,293.00 for the 2016-2017 school year and accept his resignation as junior high head boys basketball coach. All voting aye.

Motion by Hurd, second by Breitling to approve Darin Hunter as assistant varsity football coach in the amount of \$2,366.00 for the 2016-2017 school year. Bertsch, Breitling, Hurd, Mullaney, Schroeder, and Zacher voting aye. Rombough voting nay. Motion carried.

Motion by Schroeder, second by Mullaney to set the following pay rates:
Substitute pay

Teacher (town) = \$100

Teacher (out of town) = \$105

Teacher aide = \$9.50

Clerical = \$9.50

Custodial = \$9.50

Long Term = as per long term sub policy

All voting aye.

Motion by Rombough, second by Mullaney to establish the second Monday at 6:30 p.m. in the Elementary School Library as the regular meeting time and place for the board meetings. All voting aye.

The next regular school board meeting is scheduled for Monday, August 8, 2016 at 6:30 p.m. in the Elementary School Library.

Motion by Bertsch, second by Rombough to adjourn at 8:34 p.m. All voting aye.

Tim Zacher, President
Board of Education

Sara Gates
Business Manager